

# Update Event Statuses

## Update Statuses

1. Click the name of the event in the banner at the top of any page.
2. Locate the resource and do one of the following:
  - To update a single status, click its current value.
  - To update multiple statuses at one time, click the resource's keys icon.
3. Select the check box next to the status you want to update.
4. Select or enter the status.
5. If appropriate, select the reason for the change.
6. If appropriate, enter a **Comment**.
7. To update additional statuses, repeat steps 3-6 for each.
8. Click **Save**.

Event Status				
Collision 94 and Hwy F				
Created By: Azure B. Aqua @ 04/04/14 15:55				
Multiple vehicles involved, including a semi Location: 135 S. 84th Street Milwaukee WI 53211				
Springfield County	1. RNs	2. LPNs	3. Ventilators Available	2. Ventilators Dispatched
Care Hospital	2	4	6	0
County Hospital North	1	4	3	0
County Hospital South	6	5	7	1
<b>Summary</b>	<b>9</b>	<b>13</b>	<b>16</b>	<b>1</b>
Status Type Summary			Total	
1. Avail ALS			0	
1. MCI Red			4	
1. RNs			9	
1. Red Avail			0	
1a. Red Delivered			0	

## Notes

Event statuses allow you to report on situations specific to the type of event. Mass casualty incidents may call for you to report the number of patients by triage category, each of which is represented by a status. It may also be appropriate to report on the availability of equipment or your facility's decontamination capacity.

Events can also help you manage ongoing, non-emergency situations. Facilities in your region can use a Bed Availability event to regularly report on the statuses of specific units or wards.

## Tips

- A keys icon appears before the name of any resource you are authorized to update.
- In some cases, you may be required to indicate a reason for the change and/or enter a comment.